

Community Engagement Fund

Department of Behavioral and Social Sciences

The Community Engagement Fund (CEF) supports BSS faculty who are seeking to develop collaborations with community organizations. The CEF can be used to cover expenses such as food and beverages for a meeting with organization stakeholders, costs for printing brochures and banners, or staff time to coordinate a meeting. The CEF does not support costs for ongoing projects for which funding already has been secured.

Application: The application for CEF support requires a letter to the Department Chair requesting funds with a rough budget and justification for the costs and a description of the purpose of the meeting with a community organization. The letter should include a vision of how the collaboration will result in research or provide opportunities for BSS students. Approval must be obtained prior to incurring expenses. Applications will be reviewed by the BSS Executive Committee on a rolling basis with a decision on funding made within two weeks after application receipt.

Budget: Approximately \$1000 will be set aside in the Department budget to support the CEF. Awards have a maximum value of \$200. The awards will reimburse costs incurred by the applicant.

Spending: Spending of the CEF must follow university policies. Costs incurred can be submitted to BSS (Linda_Angela@brown.edu) for reimbursement. Any questions about spending policy and reimbursement should be directed to Linda.